



Charleston- West Ashley
QUICK CONFIRMATION AGREEMENT

Name: Raymond Trombley
Title: Planner
Company Name: 630th Military Police
Address: 20571 Pine Meadow Drive
City, State, Zip: Clinton Township, MI
48036
Phone: 586-503-3345
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Hotel Name: Hampton Inn and Suites West Ashley
Sales Manager: Megan O'Hara-Owen
Phone: 843-573-1200
Fax: 843-556-6078
Name of Event: 630th Military Police

We are pleased to offer the following accommodations for your event:

SLEEPING ROOMS and RATES

Day-Date	SXQL	KXTY	KXTE	QUAD	Daily Total
	\$119.00	\$119.00	\$0.00	\$0.00	
Tue -10/16/18	5	5	0	0	10
Wed -10/17/18	10	15	0	0	25
Thu -10/18/18	10	15	0	0	25
Fri -10/19/18	10	15	0	0	25
Sat -10/20/18	5	5	0	0	10

1 complimentary room per 20 rooms paid. Not accumulative.

TOTAL ROOM BLOCK RESERVED: 95

Room rates are quoted exclusive of local taxes and fees, currently 14% + \$2 city CVB tax. Quoted rates will be offered, based on availability, to your attendees 2 days before and 2 days after the above dates. 630th Military Police

FUNCTION SPACE and FOOD AND BEVERAGE

Day Date	Times	Room Name	Function Type	Seating Type	Set For	Charge
Tue-10/16/2018	8:00am-10:00pm	Grand Palm	Meeting	Rounds	50	0.00
Wed-10/17/2018	8:00am-10:00pm	Grand Palm	Meeting	Rounds	50	0.00
Thu-10/18/2018	8:00am-10:00pm	Grand Palm	Meeting	Rounds	50	0.00
Fri-10/19/2018	8:00am-10:00pm	Grand Palm	Meeting	Rounds	50	0.00

Group may provide own food and beverage. Alcohol is allowed. Hotel provides tables, linens and chairs.
NOTES Added by 630th MPC: The SXQL is the code for two doubles and the KXTY is for king room. The numbers represent the number of each we are holding per night. The cutoff date is 30 days prior to the group arrival dates. Individual cancel dates are 48 hours prior to arrival. This is confirmed when guests make reservations.

Guests may call the direct line of the hotel [843-573-1200](tel:843-573-1200) for any questions. You can also register by going to Hilton.com. Make sure to tell them you are with the 630th Military Police Company Reunion.

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Charleston- West Ashley

The sleeping rooms, function space and food and beverage functions listed above will be considered definite commitments upon signing of this agreement by both parties, and will be subject to all terms and conditions set forth on the reverse side. You will be asked to sign Event Orders confirming the details of your events. Faxed signatures will be accepted. The persons signing below agree that they are authorized representatives of the above indicated group and Hotel who have authority to enter this contract. This agreement and the terms and conditions on the reverse side may not be changed or amended unless done so in writing and signed by both parties.

Dated: _____

By: _____

For (enter Hotel): _____

Group/You

Hotel



QUICK CONFIRMATION TERMS AND CONDITIONS

1. **RESERVATIONS:** Reservations will be made by: **INDIVIDUAL** no later than **9/15/2017. Group rate not available after this date.**
2. **PAYMENT IN ADVANCE:** Guests make own reservations and pay for own rooms.
3. **OUTSIDE FOOD AND BEVERAGE:** Group may bring in own food and beverage.
4. **SECURITY:** We have no insurance for and are not responsible for any loss or damage to your property. If required, in our sole judgment, in order to maintain adequate security measures in light of the size and/or nature of your function, you will provide, at your expense, security personnel supplied by a reputable licensed guard or security agency doing business in the city or county in which we are located, which agency will be subject to our prior approval. Such security personnel may not carry weapons. For the safety of persons and property, no fireworks or incendiary devices may be used indoors at the hotel Group agrees to comply with all applicable federal, state and local laws including health and safety codes and federal anti-terrorism laws and regulations. Group agrees to cooperate with Hotel and any relevant governmental authority to ensure compliance with such laws.
5. **INDEMNIFICATION & INSURANCE:** To the extent permitted by law, you agree to protect, indemnify, defend and hold harmless the Hotel, Hilton, and the owner of the Hotel, and their respective employees and agents against all claims, losses or damages to persons or property, governmental charges or fines, and costs (including reasonable attorney's fees), arising out of or connected with your function, except those claims arising out of the sole negligence or willful misconduct of the Hotel.
6. **Social Blocks:** Additional rooms for social blocks such as Wedding and Family Reunions are based on the availability and discretion of the hotel. Additional rooms are not guaranteed once the initial number of groups rooms have been reserved.
7. **PROMOTIONAL CONSIDERATIONS:** We have the right to review and approve any advertisements or promotional materials in connection with your function that specifically reference any name or logo of the Hilton family of Hotel brands.
8. **FORCE MAJEURE:** Neither party shall be responsible for failure to perform this contract if circumstances beyond their control, including, but not limited to; acts of God, shortage of commodities or supplies to be furnished by the Hotel, governmental authority, or war in the United States make it illegal or impossible for the hotel to hold the event
9. **ARBITRATION:** The parties agree that any dispute in any way arising out of or relating to this contract will be resolved by arbitration before JAMS/ENDISPUTE® or the American Arbitration Association, pursuant to the organization's rules in the state and city in which the hotel is located and pursuant to that State's law as the governing law. The parties agree that any arbitration award will be enforceable in state or federal court. The prevailing party in any arbitration or court proceeding will be entitled to an award of its reasonable costs and attorney fees and pre and post judgment interest.

Dated: _____ By: _____
Group/You

For (enter Hotel): _____
Hotel

